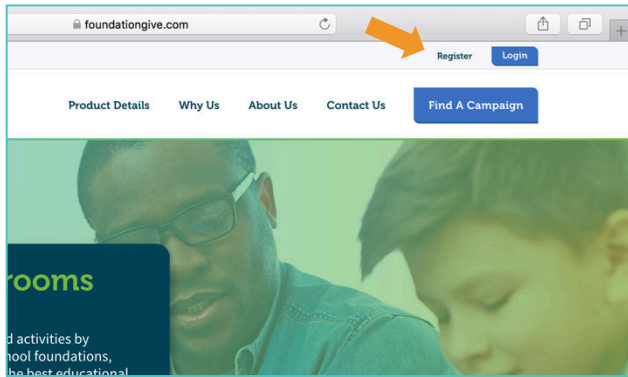


Teacher Quick Start Guide: How to Register

1. Create an Account

Go to www.FoundationGIVE.com, click on “Register” in the top right corner of the page.



2. Register

Select your Account Type – Teacher/Staff

Find Your Foundation – select from the drop down or begin typing your foundation name

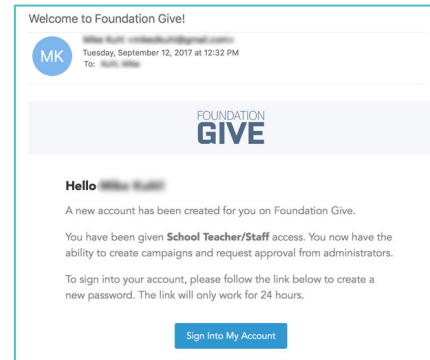
Find Your School – select from the drop down or begin typing your school name

Provide your contact information, verify everything is correct and click **REGISTER**.

3. Registration Confirmation

Your account will need to be approved by a district administrator before you will be allowed access.

As soon as your administrator verifies your credentials, you will receive an email inviting you to sign in. You will have 24 hours to complete this step.



4. Password and Login

Follow the link and create a password. You will automatically be taken to your “My Account” page and can begin using FoundationGIVE. You can access your account from www.FoundationGIVE.com/login or from the **LOGIN** on any page.